

**MSC Partner Libraries Meeting
February 14, 2012**

Roll Call:

Bitterroot Public Library – Hamilton	Trista Smith
Drummond School-Community Library	Jodi
Flathead County Library & Branches	Kim Crowley and Patti
Glendive Public Library	Dawn
Hearst Free Library – Anaconda ?	
Lincoln County Libraries	Rick (new director)
Miles Community College Library no one	
Miles City Public Library	Hannah
Mineral County Public Library ?	
Missoula Public Library & Branches	Elizabeth & Honore & Annie
North Valley Public Library – Stevensville	Desiree Dramstad
North Lake County Library District ?	
Rosebud County Library & Branch	Cherie Hesser
Whitefish Community Library	Joey

Trace Account Update:

- Elizabeth asked if trace items had been made “unholdable.” Ken said that it was approved and put into place. So, you no longer need to use “missing shadowed.” Trace and Long Overdue have been shadowed

Crates

- Missoula is running out of crates. Flathead will send them some. All libraries are encouraged to replenish their crates regularly.

In Transit Missing Holds

- Elizabeth wanted to make sure that we are all following the SOP when holds are missing from the On-Shelf Holds report. If you are trying to find a partner library’s items and can’t do not check them out to an internal account. Internal accounts should only be for your library’s items.
- Trista discussed the Bitterroot Public Library’s usage of the “Display” account type. Upon hearing the difficulties it has caused for other libraries On-Shelf Hold report, Bitterroot Public Library will discontinue using the “Display” account in that way.

Bug in the Trap Holds Wizard

- Ken sent out an email detailing the bug in the trap holds wizard. He would like to go ahead and turn off the trap holds wizard for all partner libraries. Ken will go ahead and turn this off (should happened either today or tomorrow). Ken thinks that this will not affect our check-in stats.

Partner’s Meeting Dates

- Dawn asked if, to accommodate another library’s schedule, we could hold the partner meetings on the third, instead of the second Tuesday of the month. This is ok with everyone. Our next partner’s meeting will be held March 20th instead of April 17th because April 17th is very close to our face-to-face meeting. Kim asked that our face-to-face meeting be two hours long instead of one hour.

Fine Cap of \$10

- Hannah asked if there was a compelling reason to keep the \$10 max fine in the partner by-laws. Ken said we could change the max fine, but it needs to be consistent across partners. It was decided that we would keep the max fine as is.

Courier

- Honore reported that Missoula Public Library and Anaconda have been using Cretelli to ship items. Would like partners to use this courier service also, so there is enough traffic going through. The cost is \$20 for up to 5 crates and \$3 for each additional crate. There is no weight limit. Cretelli goes to every community except Libby and White Sulfur Springs. Partners will sign one contract with Cretelli, but each library will be billed separately. Honore is hoping that if Partners is successful using Cretelli then it may be chosen to do a statewide courier project.